



Principal Preparation Certification Program

Education Service Center Region 12
PO Box 23409, Waco, TX 76702
254.297.1212
254.666.0823 fax

2018-2019 Cohort

A \$75.00 non-refundable application fee must accompany this application. It will not be processed without this fee. Please make check or money order payable to ESC Region 12, PPCP.

Name _____ TEA ID# _____
Last First (Maiden)

Address _____ City _____ State/Zip _____

Home Phone # _____ Cell # _____ Fax # _____

E-mail Address _____

COLLEGES/UNIVERSITIES

List below ALL institutions of higher education you have attended. Begin with the most recent and list in order of attendance. Attach an OFFICIAL transcript from EACH college or university attended.

Institution	Dates Attended	Degree	Major/Minor

1. Are you a citizen of the USA? ___No ___Yes
2. Ethnicity: ___Native American ___Asian ___African American ___Hispanic ___White ___Other

(This information is needed for TEA reporting purposes only and is not used or considered for program admittance.)

3. Have you ever been convicted of a felony? ___No ___Yes *(All applicants are subject to a criminal history check.)*

4. Have you ever taught in a Texas Public School? No Yes, where/when? _____
5. Are you fluent in a language other than English? No Yes
If yes, provide language _____
Speak Write
6. Are you presently active duty military, or have you ever been active duty military? No Yes
If yes, provide branch of service _____ rank _____
Are you eligible for VA benefits? No Yes
7. Have you ever applied to this program before? No Yes
If yes, date of application _____
8. Have you ever applied to any other principal preparation program? No Yes
If yes, please explain.

EMPLOYMENT

List your work experience. Begin with your most recent experience.

Employer: _____ Address and Phone: _____

Dates of Employment: _____ Supervisor: _____

Responsibilities: _____

Employer: _____ Address and Phone: _____

Dates of Employment: _____ Supervisor: _____

Responsibilities: _____

Employer: _____ Address and Phone: _____

Dates of Employment: _____ Supervisor: _____

Responsibilities: _____

Complete Application includes:

Submit Complete Application Packet to:

- ❖ Application
- ❖ Application fee - \$75.00
- ❖ Official Master's Transcripts sent directly from institution to ESC Region 12
- ❖ Service Record of 2 years creditable teaching experience
- ❖ Copy of Valid Teaching Certificate
- ❖ Three Professional References (forms attached)

ESC Region 12
Attn: PPCP/Deena Cornblum
P.O. Box 23409
Waco, TX 76702

Equal Opportunity Policy

Education Service Center Region 12 does not discriminate because of race, religion, sex, age, national origin, disability, military status, or on any other basis prohibited by law. Decisions will be made on the basis of each applicant's qualifications.

I have read and understand that submission of application does not guarantee acceptance into the Region 12 Principal Preparation and Certification Program or employment with a school district. Applicants must meet all criteria set by the State Board for Educator Certification and Region 12 Education Service Center.

Applications are kept active for one calendar year from the date of signature.

Signature

Date

Principal Preparation and Certification Program Reference Form

_____ has applied as a prospective candidate for the ESC Region 12 Principal Preparation and Certification Program. We ask that you carefully evaluate in terms of your professional contact with the applicant. Your assistance in completing the reference form is appreciated.

District/Campus that you worked with the applicant:

Your title at the time you worked with the applicant:

In what capacity did the applicant work with you?

Have you observed this applicant in the performance of his/her assigned duties?

Yes _____ How frequently? _____

No _____

.....
Note: Please rate this applicant in each of the following categories.

0-No basis for judgment 1-Below average 2-Average 3-Above average 4-Superior

1. Leadership (Management) Skills Organization of ideas, time, and materials. Participates in campus and district committees. Motivates others. Desire for producing successful results.	0	1	2	3	4
2. Instructional Skills Knowledgeable about curriculum and current teaching practices. Provides for a variety of instruction.	0	1	2	3	4
3. Communication Skills Understands, presents, and discusses concepts precisely; answers questions clearly.	0	1	2	3	4
4. Interpersonal Skills Cooperates well with youth and adults; ability to work with others in a team or faculty situation. Responsive to constructive comment and supervision.	0	1	2	3	4
5. Discipline Recognizes conditions which may lead to problems; able to establish clear parameters. Responds appropriately to situations.	0	1	2	3	4

Comments:

Name: _____ Signature: _____ Date: _____

Title: _____ School: _____

Address: _____ Phone: _____

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Yes _____ How frequently? _____

No _____

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Note: Please rate this applicant in each of the following categories.

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6. Leadership (Management) Skills Organization of ideas, time, and materials. Participates in campus and district committees. Motivates others. Desire for producing successful results.	0	1	2	3	4
7. Instructional Skills Knowledgeable about curriculum and current teaching practices. Provides for a variety of instruction.	0	1	2	3	4
8. Communication Skills Understands, presents, and discusses concepts precisely; answers questions clearly.	0	1	2	3	4
9. Interpersonal Skills Cooperates well with youth and adults; ability to work with others in a team or faculty situation. Responsive to constructive comment and supervision.	0	1	2	3	4
10. Discipline Recognizes conditions which may lead to problems; able to establish clear parameters. Responds appropriately to situations.	0	1	2	3	4

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No _____

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0-No basis for judgment 1-Below average 2-Average 3-Above average 4-Superior

11. Leadership (Management) Skills Organization of ideas, time, and materials. Participates in campus and district committees. Motivates others. Desire for producing successful results.	0	1	2	3	4
12. Instructional Skills Knowledgeable about curriculum and current teaching practices. Provides for a variety of instruction.	0	1	2	3	4
13. Communication Skills Understands, presents, and discusses concepts precisely; answers questions clearly.	0	1	2	3	4
14. Interpersonal Skills Cooperates well with youth and adults; ability to work with others in a team or faculty situation. Responsive to constructive comment and supervision.	0	1	2	3	4
15. Discipline Recognizes conditions which may lead to problems; able to establish clear parameters. Responds appropriately to situations.	0	1	2	3	4

Comments:

Name: _____ Signature: _____ Date: _____

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