The Board of Directors of the Education Service Center Region 12 met at 10 a.m. on Thursday, June 28, 2018, at the center, 2101 W. Loop 340, Waco, TX.

**Board Members Present:**
- Bill Killian
- Connie Z. White
- Bill Tarleton
- Alexis Neumann
- Rex Daniels
- Sarah Lane

**Board Members Absent:**
- Joe Pirtle
- John Turpin

**Staff Members Present:**
- Jerry Maze
- Charlene Simpson
- Sharon Henson
- Nick Brown
- Terry Marak
- Larry Robinson
- John Bullion
- Tara Dillard

**Staff Members Absent:**

The meeting was called to order by Bill Killian.

Tara Dillard administered the Oath of Office to the board member listed below:

- Dr. Alexis Neumann – Charter School Member

**Discuss and Consider Approval of Minutes for the April 20, 2017 Meeting**

With no corrections to or questions about the minutes of the April 19, 2018 board meeting, the board approved them unanimously.

**MOTION:** Tarleton  
**SECOND:** Lane
Discuss and Consider Approval of Financial Reports

- Bills Paid as of March 31, 2018
- Bills Paid as of April 30, 2018
- Board Report as April 30, 2018
- Interest Earnings Report
- Cash Flow Report

Terry Marak, Chief Financial Officer, discussed the monthly financial reports which included the bills paid as of March 31, 2018 and April 30, 2018, the board report as of April 30, 2018 and the interest earnings and cash flow reports. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: Daniels
SECOND: White

Discuss and Consider Approval of Workforce Contract

Charlene Simpson explained that we have an opportunity to work with the Workforce Commission and receive a $300,000 dollar grant that would allow us to work with students with disabilities. The board approved the contract.

MOTION: Tarleton
SECOND: White

Discuss and Consider Approval of Employer’s Benefits Cooperative

Terry Marak shared that districts and ESCs are eligible to join this co-op. This will help lower the rates for smaller districts. The board unanimously approved joining the Employer’s Benefits Cooperative.

MOTION: White
SECOND: Tarleton

Discuss and Consider Approval of Bank Depository Contract Extension

Terry Marak explained that we have depository accounts with First National Bank of Central Texas and would like to extend the contract for 2 years. The board approved the contract extension.

MOTION: Daniels
SECOND: Lane
Discuss and Consider Approval of Purchasing an SUV for the ESC 12 Fleet

Terry Marak shared that we are looking to replace the Trailblazer with a larger, used SUV for group travel. ESC Region 12 requested bids on a used SUV. Enterprise Used Vehicle Sales was the only company to bid. Since no other bids were received, ESC Region 12 recommends that the Board approve a purchase of a used SUV from Enterprise Used Vehicle Sales. The board unanimously approved the purchase.

MOTION: Tarleton
SECONd: Daniels

Facilities Update

Larry Robinson updated the board on building three construction and indicated that bids would end on July 10, 2018. Building Operations personnel will work through the summer break.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

An executive session was not required for this meeting.
Mr. Larry Robinson submitted the personnel report to the board as it is listed below:

**Region 12 Personnel Report**

*April 7, 2018 thru June 8, 2018*

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/6/2018</td>
<td>Emily Neyland</td>
<td>Graphic Design Intern</td>
<td>Customer &amp; Marketing Services</td>
</tr>
<tr>
<td>6/18/2018</td>
<td>Manuela Smith</td>
<td>E-Rate Specialist</td>
<td>E-Rate Consulting Services</td>
</tr>
<tr>
<td>6/18/2018</td>
<td>Ashley Voight</td>
<td>E-Rate Specialist</td>
<td>E-Rate Consulting Services</td>
</tr>
<tr>
<td>5/21/2018</td>
<td>Hailey Garner</td>
<td>General Support Intern</td>
<td>Federal Programs</td>
</tr>
<tr>
<td>5/21/2018</td>
<td>Georgina Herrera</td>
<td>General Support Intern</td>
<td>General Education Services</td>
</tr>
<tr>
<td>6/18/2018</td>
<td>Karl Kenobbie-Espin</td>
<td>Ed. Specialist</td>
<td>General Education Services</td>
</tr>
<tr>
<td>5/21/2018</td>
<td>Kassidy Munden</td>
<td>General Support Intern</td>
<td>General Education Services</td>
</tr>
<tr>
<td>6/6/2018</td>
<td>Angelo Ochoa</td>
<td>Project Support Specialist</td>
<td>HOTWDB</td>
</tr>
<tr>
<td>6/18/2018</td>
<td>Cynthia Engel</td>
<td>Ed. Specialist</td>
<td>Special Education Services</td>
</tr>
<tr>
<td>6/18/2018</td>
<td>Stephanie Londonberg</td>
<td>Ed. Specialist</td>
<td>Special Education Services</td>
</tr>
</tbody>
</table>

**Termination (resignation, retirement, dismissal, etc.):**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
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<tbody>
<tr>
<td>4/26/2018</td>
<td>Sophia Vieyra</td>
<td>General Support Intern</td>
<td>Customer &amp; Marketing Services</td>
</tr>
<tr>
<td>5/4/2018</td>
<td>Laura Daily</td>
<td>E-Rate Specialist</td>
<td>E-Rate Consulting Services</td>
</tr>
</tbody>
</table>

**FMLA:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/30/2018</td>
<td>Angela Bacon</td>
<td>ACE Site Coordinator</td>
<td>School Support &amp; Grant Services</td>
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</tbody>
</table>

**Medical Leave:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/10/2018</td>
<td>John Nichols</td>
<td>Building Maintenance Assistant</td>
<td>Building Operations</td>
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</table>

**Workers Comp:**

<table>
<thead>
<tr>
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<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/21/2018</td>
<td>Anna Elkins</td>
<td>Student Services Analyst</td>
<td>Information Services</td>
</tr>
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</table>
Receive Informational Reports

The board received the following informational reports:

- TASA/TASB Convention, September 28-30, 2018 – Austin, Texas
- AESA Annual Conference, November 28-December 1, 2018 – Colorado Springs
- LEx Labs Update
- Project Link
- TAESC Conference November 2-4, 2018 – Gaylord Texan, Grapevine

ADJOURNMENT: There being no further business the meeting was adjourned.

MOTION: Daniels
SECOND: Tarleton

Joe Pirtle, Chairman

Connie Z. White, Secretary