



**Education Service Center Region 12
Board of Directors Meeting
Thursday, December 18, 2019 - 10 A. M.
2101 W. Loop 340 – Waco, TX 76712**

The Education Service Center Region 12 Board of Directors met on Thursday, December 18, 2019, at the center, 2101 W. Loop 340, Waco, TX at 10 a.m.

Board Members Present:

Bill Killian
Connie White
Rex Daniels
Bill Tarleton
Kerry Hansen

Board Members Absent:

John Turpin
Sarah Lane
Lindy Ermoian

ESC Staff Members Present:

Jerry Maze
Terry Marak
Charlene Simpson
Larry Robinson
Tara Dillard

Discuss and Consider Approval of Minutes of October 17, 2019

With no correction to or questions about the minutes of the October 17, 2019 board meeting, the board approved them unanimously.

**MOTION: HANSEN
SECOND: WHITE**

Discuss and Consider Approval of Fund Balance Designations and Reservations

Mr. Terry Marak reviewed the 2019-2020 Fund Balance designation with the Board and it was unanimously approved.

**MOTION: DANIELS
SECOND: HANSEN**

Discuss and Consider Approval of Annual Financial Report from Jaynes, Reitmeier, Boyd & Therrell, P.C.

Jaynes, Reitmeier, Boyd & Therrell, P.C. represented by Diana Ward at the board meeting, audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Education Service Center Region 12, as of and for the year ended August 31, 2019, which collectively comprise the Service Center's basic financial statements. A detailed signed audit report is available in the ESC Region 12 Business Office. The audit was unanimously approved by the board after Ms. Ward completed her report.

MOTION: DANIELS
SECOND: HANSEN

Discuss and Consider Approval of Financial Reports

Mr. Marak discussed the bills paid as of September and October 2019, the board report as of October 31, 2019, the interest earnings report and the cash flow statement. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: WHITE
SECOND: DANIELS

Discuss and Consider Approval to Appoint Primary Submitter Designee for TEA Web Applications

Dr. Maze requested that the Board extend permission for Terry Marak and Charlene Simpson to act as executive director designee for approving staff requests for access to one or more TEA web applications accessed through the TEA Secure Environment (TEASE). This authorization will be valid for the calendar year starting September 2019 through August 2020. The board unanimously approved the request for Terry Marak and Charlene Simpson to act as executive director designee for approving staff requests.

MOTION: HANSEN
SECOND: WHITE

Discuss and Consider Approval of 2020-2021 ESC Calendar

Mr. Larry Robinson presented the proposed 2020-2021 ESC Calendar to the board of directors for approval. The 2020-2021 calendar was approved unanimously by the board.

MOTION: TARLETON
SECOND: WHITE

Discuss and Consider Authorization to Begin Board Election Process

Dr. Maze informed the board that the *term of office* will expire for the board members listed below:

Rex Daniels, Place 3, Lampasas and Mills Counties
Sarah Lane, Place 6, Freestone and Navarro Counties
John Turpin, Place 7, Falls and Limestone Counties

All have agreed to seek re-election.

MOTION: HANSEN

SECOND: WHITE

Executive Session in Accordance with Texas School Law Bulletin (Article 551.001)

An Executive Session was not required for this meeting.

Receive Building Renovation Report

Mr. Larry Robinson shared that the construction project is currently ahead of schedule and the new furniture is coming in as well.

Personnel Report

Mr. Larry Robinson submitted the personnel report to the board.



Personnel Report

October 04, 2019 thru Dec 04, 2019

Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			
11/18/2019	Heather Wheeler	Ed. Specialist - School Safety - CTE	Federal Programs
12/2/2019	Sara Hayes	ACE Site Coordinator - Cycle 9	Grant Services
Termination (resignation, retirement, dismissal, etc.)			
11/6/2019	Cinda Wilkey	Intermittent Employee	Business Services
10/30/2019	Robin Roe	Customer Support/Printing Assistant	Customer and Marketing Services
11/29/2019	Ashley Brown	E-Rate Specialist	E-Rate Consulting Services
11/29/2019	Ginnie Harwood	Director	E-Rate Consulting Services
10/15/2019	Deena Cornblum	Assistant Director	Superintendent & Campus Leadership
11/26/2019	Ellie Haley	Secretary III	Superintendent & Campus Leadership
10/31/2019	Keonna White	Principal Liaison	Superintendent & Campus Leadership
11/8/2019	David Klima	Technology Specialist I	Technology Services
FMLA			
10/22/2019	Erica Kimbrough	Accountant II	Business Services
12/2/2019	Ashley Voight	E-Rate Specialist	E-Rate Consulting Services
Medical Leave			
Workers Comp			

12-19/HR

Receive Informational Reports


Dr. Maze discussed the upcoming Quality Leadership/Synergy Conference that will take place January 8-10, 2020 in Austin. Dr. Maze also spoke briefly about the AESA National Conference and the Universal Benefits Consortium.

There being no further business the meeting was adjourned.

**MOTION: DANIELS
SECOND: TARLETON**



Bill Killian, Chairman



Sarah Lane, Secretary