



**Education Service Center Region 12
Board of Directors Meeting
Thursday, December 17, 2020 - 10 A. M.
2101 W. Loop 340 – Waco, TX 76712**

The Education Service Center Region 12 Board of Directors met on Thursday, December 17, 2020, at the center, 2101 W. Loop 340, Waco, TX at 10 a.m.

Board Members Present:

Bill Killian
Connie White
Lindy Ermoian
Bill Tarleton
Kerry Hansen
John Turpin

Board Members Absent:

Rex Daniels
Sarah Lane

ESC Staff Members Present:

Jerry Maze
Terry Marak
Charlene Simpson
Nick Brown
Larry Robinson
Ed Newman
Tara Dillard

Discuss and Consider Approval of Minutes of October 17, 2019

With no correction to or questions about the minutes of the October 15, 2020 board meeting, the board approved them unanimously.

MOTION: TARLETON

SECOND: HANSEN

Discuss and Consider Approval of Fund Balance Designations and Reservations

Mr. Terry Marak reviewed the 2020-2021 Fund Balance designation with the Board and it was approved unanimously.

MOTION: WHITE

SECOND: TARLETON

Discuss and Consider Approval of Annual Financial Report from Jaynes, Reitmeier, Boyd & Therrell, P.C.

Jaynes, Reitmeier, Boyd & Therrell, P.C. represented by Diana Ward at the board meeting, audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Education Service Center Region 12, as of and for the year ended August 31, 2020, which collectively comprise the Service Center's basic financial statements. A detailed signed audit report is available in the ESC Region 12 Business Office. The audit was unanimously approved by the board after Ms. Ward completed her report.

MOTION: HANSEN
SECOND: WHITE

Discuss and Consider Approval of Financial Reports

Mr. Marak discussed the bills paid as of September and October 2020, the board report as of October 31, 2020, the interest earnings report and the cash flow statement. The board unanimously approved all financial reports submitted by Mr. Marak.

MOTION: TARLETON
SECOND: HANSEN

Discuss and Consider Approval of Conference Room Equipment Upgrade RFP

Education Service Center Region 12 requested an RFP to upgrade technology in fourteen conference rooms located in buildings one and two. Nine vendors responded to the RFP and after scoring each qualified proposal, ESC Region 12 management requests that the ESC 12 Board of Directors approve Asvant to provide the conference room technology upgrades.

MOTION: HANSEN
SECOND: TARLETON

Discuss and Consider Approval to Appoint Primary Submitter Designee for TEA Web Applications

Dr. Maze requested that the Board extend permission for Terry Marak and Charlene Simpson to act as executive director designee for approving staff requests for access to one or more TEA web applications accessed through the TEA Secure Environment (TEASE). This authorization will be valid for the calendar year starting September 2020 through August 2021. The board unanimously approved the request for Terry Marak and Charlene Simpson to act as executive director designee for approving staff requests.

MOTION: TARLETON
SECOND: TURPIN

Discuss and Consider Approval of 2021-2022 ESC Calendar

Mr. Larry Robinson presented the proposed 2021-2022 ESC Calendar to the board of directors for approval. The 2021-2022 calendar was approved unanimously by the board.

MOTION: WHITE
SECOND: HANSEN

Discuss and Consider Authorization to Begin Board Election Process

Dr. Maze informed the board that the term of office will expire for the board members listed below:

Bill Killian, Place 1, McLennan County
Kerry Hansen, Place 2, Bell County

Both board members have agreed to seek re-election.

Executive Session in Accordance with Texas School Law Bulletin (Article 551.001)

An Executive Session was not required for this meeting.

Receive Facilities Update

Mr. Larry Robinson shared that the construction project is nearing completion with work happening in the School Finance area. As the new meeting room equipment is installed there will be a need to paint the walls in all of the meeting rooms as well.

Personnel Report

Mr. Larry Robinson submitted the personnel report to the board.



Personnel Report
October 15, 2020 thru December 02, 2020

Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			
12/01/2020	Amy Gill	Accountant III	<i>Business Office</i>
11/02/2020	Holley Goedeke	Secretary II	<i>General Education Services</i>
10/22/2020	Lydia Stones	POD - Nurse	<i>Human Resources</i>
10/16/2020	April Dossey	Digital Communications Specialist	<i>HOTWDB</i>
Employee Changes			
Termination (resignation, retirement, dismissal, etc.)			

12-20/HR


Receive Informational Reports

Dr. Maze spoke briefly about the AESA National Virtual Conference and the Universal Benefits Consortium. The UBC has just signed a contract with San Antonio ISD.

There being no further business the meeting was adjourned.

MOTION: WHITE
SECOND: HANSEN


 Bill Killian, Chairman


 Sarah Lane, Secretary