



Education Service Center Region 12  
Board of Directors Meeting  
Thursday, February 15, 2018  
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, February 15, 2018, at the center, 2101 W. Loop 340, Waco, TX 76712

**Board Members Present:**

Joe Pirtle, Chairman  
Bill Killian, Vice Chairman  
Rex Daniels  
John Turpin  
Connie Z. White  
Sarah Lane  
Alexis Neumann  
Bill Tarleton

**Staff Members Present**

Dr. Jerry Maze  
Terry Marak  
Charlene Simpson  
Sharon Henson  
Nick Brown  
Larry Robinson  
Tara Dillard

The meeting was called to order by Chairman Joe Pirtle.

***Discuss and Consider Approval of Minutes for December 15, 2018 Meeting***

There were no corrections to the minutes of the December 14, 2017 meeting and were approved unanimously by the board.

**MOTION: DANIELS**

**SECOND: KILLIAN**

***Discuss and Consider Approval of Financial Reports***

Terry Marak discussed the following reports:

- Bills Paid as of November 30, 2017
- Bills Paid as of December 31, 2017
- Board Report as of December 31, 2017
- Interest Earnings Report
- Cash Flow Report

The financial reports submitted by Terry Marak were all unanimously approved.

**MOTION: TARLETON**

**SECOND: WHITE**

***Discuss and Consider Approval of 2018-2019 ESC Calendar***

Mr. Larry Robinson presented the proposed ESC calendar for 2018-2019 to the members of the board of directors for their approval. The calendar was approved by the Board.

**MOTION: TARLETON**  
**SECOND: KILLIAN**

***Review and Discuss the State of the Center Reports***

Each Deputy Director spoke about their divisions and the activities occurring within their divisions.

***Discuss and Consider Bids to Replace Roof on Front of Building 2***

The discussion to consider bids for replacement for the roof for building 2 was approved unanimously by the board.

**MOTION: TARLETON**  
**SECOND: TURPIN**

***Discuss and Consider Additional Funds for BRIC Research with Baylor***

As per the agreement between ESC Region 12 and Baylor, we are required to invest \$50,000 to further research at the BRIC.

**MOTION: TARLETON**  
**SECOND: LANE**

***Discuss and Consider Approval of Region 12 Consortium***

ESC Region 12 has decided to discontinue pursuit of this project for now but will revisit in the future. No action needed for this item.

***Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)***

The Board of Directors, on February 15, 2018 beginning at 11:45 a.m., convened in an executive session in accordance with the Texas Open Meetings Act. The Board discussed in the closed session the following items.

- Executive Director Evaluation
- Discuss and Consider Approval of 2018-2019 Contract for Executive Director

The Board ended its executive session at 12:20 p.m. on February 15, 2018. The ESC Region 12 Board reconvened and unanimously voted to extend the contract for Dr. Jerry Maze for one year, effective May 1, 2018. Dr. Maze was given a 4% increase to be used towards his salary.

**MOTION: KILLIAN**  
**SECOND: TARLETON**

*Receive Personnel Report*

Mr. Larry Robinson submitted the personnel report to the Board.

Region 12 Education Service Center		Personnel Report December 6, 2017 thru February 5, 2018	
Date	Name	Position	Department/Division
<b>New Employees</b>			
1/26/2018	Mary Kate Janek	Intern	Customer & Marketing Support
1/26/2018	Sophia Vieyra	Intern	Customer & Marketing Support
1/8/2017	Christine Douglass	GEAR LP Site Facilitator	School Support & Grant Services
1/8/2017	Julie McPherson	GEAR LP Site Facilitator	School Support & Grant Services
1/8/2017	Melissa Tydlacka	GEAR LP Site Facilitator	School Support & Grant Services
1/8/2017	David Klima	Technology Specialist I	Technology Services
1/27/2018	Micah Weaver	Intermittent - Upward Bound Tutor	School Support & Grant Services
1/27/2018	Alondra Castillo	Intermittent - Upward Bound Tutor	School Support & Grant Services
1/27/2018	Krystal Coker	Intermittent - Upward Bound Academic Instructor	School Support & Grant Services
1/27/2018	Lee Kuhl	Intermittent - Upward Bound Academic Instructor	School Support & Grant Services
1/27/2018	Danielle MacDonald	Intermittent - Upward Bound Academic Instructor	School Support & Grant Services
2/5/2018	Sarah Stewart	Intermittent - Instructional Coach	General Education Services
<b>Termination (resignation, retirement, dismissal, etc.)</b>			
1/9/2018	Lauren Bueno	Intern	Customer & Marketing Services
1/12/2018	Emily Neyland	Intern	Customer & Marketing Services
2/16/2018	Jeremy Ballew	E-Rate Consulting Team Leader	E-Rate Consulting Services
2/5/2018	Laura Krieger	Student Services Analyst	Information Services
1/24/2018	Denise Rodriguez	GEAR LP Site Facilitator	School Support & Grant Services
1/31/2018	Nancy Sustala	E-Rate Consulting Specialist	School Support & Grant Services
1/31/2018	Nakeria Lynch	Upward Bound	School Support & Grant Services
2/28/2018	Karen Hall	Technology Specialist I	Technology Services
<b>FMLA</b>			
1/8/2018	Andrea Part	Ed. Specialist	General Education Services
<b>Medical Leave</b>			
	John Nichols	Custodian	Building Operations
<b>Workers Comp</b>			

2-18/18

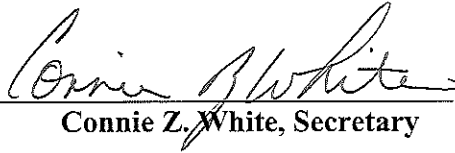
***Receive Informational Reports***

- A. Federal AESA Legislative Report
- B. Superintendent Leadership Legislative trip report
- C. AESA Council Meeting – April 25-27, 2018

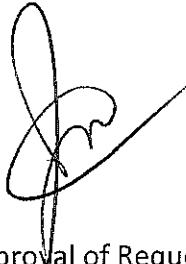
There being no further business the meeting was adjourned at 12:35 p.m.

**MOTION: KILLIAN**  
**SECOND: TARLETON**

  
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Joe Pirtle, Chairman

  
\_\_\_\_\_  
Connie Z. White, Secretary

Amendment to the Agenda

A handwritten signature in black ink, consisting of a large loop at the top, a vertical line, and a diagonal stroke extending to the right.

Please Discuss and Consider Approval of Request of Waiver for Charter School Member

MOTION:

SECOND: