The Board of Directors of the Education Service Center Region 12 met on Thursday, October 17, 2019, at the center, 2101 W. Loop 340, Waco, TX.

**Board Members Present:**
- Kerry Hansen
- Connie Z. White
- Sarah Lane
- Rex Daniels
- Bill Tarleton
- John Turpin
- Lindy Ermoian

**Board Members Absent:**
- Bill Killian

**Staff Members Present:**
- Jerry Maze
- Charlene Simpson
- Terry Marak
- Nick Brown
- Sharon Henson
- Tara Dillard

**Staff Members Absent:**
- Larry Robinson

The meeting was called to order by Vice-Chairman Connie Z. White

**Administer Oath of Office to Charter School Member**

Ms. Lindy Ermoian was administered the Oath of Office and sworn in to the ESC Region 12 Board of Directors.

**Discuss and Consider Approval of Minutes for August 15, 2019 Meeting**

With no correction to or questions about the minutes of the August 15, 2019 board meeting, the board approved them unanimously.

**MOTION:** Tarleton
**SECOND:** Lane

**Discuss and Consider Approval of Financial Reports**

Mr. Terry Marak discussed the bills paid as of July 31, 2019 and August 31, 2019, the board report, the interest earnings and cash flow reports. All reports were approved unanimously by the board.
MOTION: Turpin
SECOND: Tarleton

Discuss and Consider Final Budget Amendment for 2018-2019 Fiscal Year

Mr. Terry Marak presented the board with a copy of the final amended budget by fund type and function for fiscal year ending August 31, 2019. The board unanimously approved the final budget amendment for 2018-2019.

MOTION: Tarleton
SECOND: Turpin

Discuss and Consider Approval of the Share the Success Merit Pay System 2018-2019 Recommendation

Executive cabinet recommended that the Region 12 Share the Success Merit Pay System for 2018-2019 be awarded to eligible employees based on the fact that all center-wide criteria was met.

MOTION: Daniels
SECOND: Hansen

Update Regarding Plans for Building Renovation

Dr. Jerry Maze shared that construction is going well and we are ahead of schedule.

Discuss and Consider Approval of a Revision to TASB Policy DNA (LOCAL)

Mr. Terry Marak went over the revisions and the board approved the revisions to the TASB Policy DNA (LOCAL) unanimously.

MOTION: Tarleton
SECOND: Lane

Discuss and Consider Approval of ESC-Initiated (LOCAL) Policies
A. CBF(Local): Revenue Sources-Investment

Mr. Terry Marak discussed the current CBF (LOCAL): Revenue Sources and Investments and noted that there were no changes to current policy. The board is asked to approve this annually.

MOTION: Hansen
SECOND: Tarleton

Executive Session in Accordance with the Texas Government Code (Sec. 551.001)

An Executive Session was not required for this meeting.
Receive Personnel Report
The board received the following personnel report from Mr. Terry Marak:

**Personnel Report**

*August 13, 2019 thru October 04, 2019*

*Sorted alphabetically by department*

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/3/2019</td>
<td>Kayelee Lyons</td>
<td>Accountant II</td>
<td>Business Services</td>
</tr>
<tr>
<td>9/3/2019</td>
<td>Amy Trice</td>
<td>E-Rate Specialist</td>
<td>E-Rate Consulting Services</td>
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<tr>
<td>9/3/2019</td>
<td>Tiffani Logan</td>
<td>ACE Site Coordinator</td>
<td>Grant Services</td>
</tr>
<tr>
<td>9/3/2019</td>
<td>Carla Crowe</td>
<td>GEAR UP Site Facilitator</td>
<td>Grant Services</td>
</tr>
<tr>
<td>9/4/2019</td>
<td>Caitlyn Guillory</td>
<td>Intermittent - Upward Bound</td>
<td>Grant Services</td>
</tr>
<tr>
<td>9/4/2019</td>
<td>Carlina Almodovar-Velazquez</td>
<td>Intermittent - Upward Bound</td>
<td>Grant Services</td>
</tr>
<tr>
<td>10/1/2019</td>
<td>Aaron Ami</td>
<td>Intermittent - Upward Bound</td>
<td>Grant Services</td>
</tr>
<tr>
<td>10/1/2019</td>
<td>Diane McDaniel</td>
<td>Personnel on Demand - Librarian</td>
<td>Human Resources</td>
</tr>
</tbody>
</table>

**Termination** *(resignation, retirement, dismissal, etc.)*

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/8/2019</td>
<td>Morgan Williams</td>
<td>GEAR UP Site Facilitator</td>
<td>Grant Services</td>
</tr>
<tr>
<td>9/13/2019</td>
<td>Valarie Morel</td>
<td>ACE Site Coordinator</td>
<td>Grant Services</td>
</tr>
<tr>
<td>9/20/2019</td>
<td>Brooke Lam</td>
<td>General Support/Intern</td>
<td>E-Rate Services</td>
</tr>
</tbody>
</table>

**FMLA**

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Position</th>
<th>Department/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/13/2019</td>
<td>Jewell Armstrong</td>
<td>Accountant III</td>
<td>Business Services</td>
</tr>
<tr>
<td>8/16/2019</td>
<td>Linda Roper</td>
<td>Ed. Specialist</td>
<td>Federal Programs</td>
</tr>
<tr>
<td>9/1/2019</td>
<td>Ed Newman</td>
<td>Director</td>
<td>Technology Services</td>
</tr>
<tr>
<td>9/23/2019</td>
<td>Beverley Roeder</td>
<td>Skyward Student Software Support</td>
<td>Information Services</td>
</tr>
<tr>
<td>9/25/2019</td>
<td>Bonnie Arrington</td>
<td>E-Rate Specialist</td>
<td>E-Rate Services</td>
</tr>
</tbody>
</table>

**Medical Leave**

**Workers Comp**

10-19/HR

10-19/ES
Receive Informational Reports

- AESA Annual Conference – Phoenix – December 4-7, 2019
- Quality Leadership and Synergy Conference – Renaissance at the Arboretum-Austin – January 8-10, 2020

There being no further business the meeting was adjourned.

MOTION: Tarleton
SECOND: Hansen

Bill Killian, Chairman
Sarah Lane, Secretary