



Education Service Center Region 12
Board of Directors Meeting
Thursday, February 20, 2020
2101 W. Loop 340 – Waco, TX 76712

The Board of Directors of the Education Service Center Region 12 met on Thursday, February 20, 2020, at the center, 2101 W. Loop 340, Waco, TX 76712

Board Members Present:

Bill Killian
Rex Daniels
Sarah Lane
Bill Tarleton
Kerry Hansen
Lindy Ermoian
John Turpin

Staff Members Present:

Jerry Maze
Charlene Simpson
Terry Marak
Nick Brown
Tara Dillard

The meeting was called to order by Chairman Bill Killian.

Discuss and Consider Approval of Minutes for December 18, 2019 Meeting

There were no corrections to the minutes of the December 18, 2019 meeting and were approved unanimously by the Board.

MOTION: TARLETON

SECOND: LANE

Discuss and Consider Approval of Financial Reports

- Bills Paid as of November 30, 2019
- Bills Paid as of December 31, 2019
- Board Report as of December 31, 2019
- Interest Earnings Report
- Cash Flow Report

Mr. Terry Marak explained the financial reports to the Board and all financial reports were unanimously approved.

MOTION: DANIELS

SECOND: TURPIN

Review and Discuss the State of the Center Reports

Each Deputy Director spoke in detail about their respective divisions and the activities occurring within their divisions.

Discuss and Consider Request for Proposal Related to Motor Coach Bus Rentals and Yellow Bus Rentals

Mr. Terry Marak shared the bid information with the Board. ESC Region 12 management recommends that the Board accept the Motor Coach Bus bids from Arrow, Echo, and Sam's Limo. Approving three Motor Coach bids enables the Center to obtain the best price and ensure that a bus will be available at all times. We also request that the Board approve Durham for the Yellow Bus rentals. The Board unanimously approved all bids.

MOTION: TARLETON
SECOND: DANIELS

Discuss and Consider Request for Proposal Related to Upward Bound High School Student Trip to Boston, Massachusetts

Mr. Terry Marak explained that ESC Region 12's Upward Bound grant issued an RFP for a student trip to Boston, MA. Region 12 received three responses and based on the evaluation summary, the ESC Region 12 management requests that the Board approve All Aboard Tours and Travel's all-inclusive Boston student trip package. The Board unanimously approved the bid from All Aboard Tours and Travel.

MOTION: HANSEN
SECOND: LANE

Discuss and Consider Joining Allied States Purchasing Cooperative (ESC 19)

Mr. Terry Marak shared that the Allied States Purchasing Cooperative is operated by ESC Region 19. Region 12 can purchase products and/or services from the Cooperative without going through the official RFP process. Based on this information, the ESC Region 12 management recommends the Board approve that Region 12 become a member of this Cooperative. The Board unanimously approved the membership.

MOTION: DANIELS
SECOND: TURPIN

Discuss and Consider Approval of the Amendment to Board Policy BJB (LOCAL)

Dr. Jerry Maze discussed the change in Board Policy regarding the deletion of the Benefits package in the recruitment and selection of Education Service Center's Executive Directors. The Board approved the amendment.

MOTION: LANE
SECOND: TURPIN

Discuss Building Renovation Report

The building renovation is substantially complete. We are waiting on signage and a few other minor details but as a whole the project is near completion. Construction in Building 3 will begin soon with furniture scheduled to be delivered in late March.

Executive Session in Accordance with the Texas School Law Bulletin (Article 551.001)

The Board of Directors, on February 20, 2020 beginning at 11:45 a.m., convened in an executive session in accordance with the Texas Open Meetings Act. The Board discussed, in the closed session, the following items.

- Executive Director Evaluation
- Discuss and Consider Approval of 2020-2021 Contract for the Executive Director

The Board ended its executive session at 12:15 p.m. on February 20, 2020. The ESC Region 12 Board of Directors reconvened and unanimously voted to extend the contract for Dr. Jerry Maze for one year, effective May 1, 2020. Dr. Maze was given a 4% salary increase.

MOTION: TARLETON
SECOND: DANIELS

Receive Personnel Report

Mr. Terry Marak submitted the personnel report to the Board.



Personnel Report

Dec 04, 2019 thru Feb 05, 2020

Sorted alphabetically by department

<i>Date</i>	<i>Name</i>	<i>Position</i>	<i>Department/Division</i>
New Employees			
1/6/2020	Elizabeth Kauza	Accountant II	Business Services
2/3/2020	Dennis Drennon	Intern	Customer & Marketing Services
1/20/2020	Kari Edwards	Department Assistant	Information Services
1/6/2020	Matthew Morgan	Technology Specialist I	Technology Services
1/21/2020	Katharine Eversoll	Intermittent - GEARUP Tutor	Grant Services
1/21/2020	Tracy Griffith	Intermittent - GEARUP Tutor	Grant Services
1/6/2020	Cortnie Thompson	Greeter/Clerk I	Moved to Human Resources from Customer & Marketing Services
Termination <i>(resignation, retirement, dismissal, etc.)</i>			
12/18/2019	Angel Musa	Custodian	Building Operations
1/7/2020	Kelly Klima	Events/Registration Assistant	Business Office
1/31/2020	Brandon Owen	E-Rate Specialist	E-Rate Services
1/31/2020	Shirley Cuff	HR Benefits Officer	Human Resources
FMLA			
11/8/2019	Jason McCullom	Print Center Manager	Customer & Marketing Services
Medical Leave			
Workers Comp			

2-20/HR

Receive Informational Reports

2-20/ES

- A. AESA Report
- B. UBC Report

There being no further business the meeting was adjourned.

MOTION: TARLETON
SECOND: HANSEN



Bill Killian, Chairman



Sarah Lane, Secretary