

NOTARY TRAINING

Texas Notary Law and Procedure Seminar

Time: 9 AM - Noon

Day and Date: Monday, March 31, 2008

Place: Travis Room

Cost: \$115

Application and surety bond fee (\$71.00) is required for new applicants and renewing notaries payable separately to: **American Surety Bond**

PDAS Credit:

Session #: 28929

Audience: All Educators

Featuring: Dixie Lucey, State Notary Commission - Your application can be processed on site. Instructor will provide applications for new and renewing notaries.

This session will cover:

- The Application and Commission Renewal Process
- Current Notary Laws
- Proper Record Keeping
- Avoiding Official Misconduct
- Administering Oaths & Acknowledgments
- Legal Procedures & Processes of Notarization
- Liability Protection Practices for Notary & Employer
- Answers to your Notary Public Questions

**For more information, contact Vivian L. McCoy
at 254.297.1201 or vmccoy@esc12.net**



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Please list the session number.**

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